

Serviceorder

Herewith we order

company

represented by

Street

Postal Code

Town

called client

at COC Office Berlin GmbH, Droysenstr. 5, 10629 Berlin
called agent

the following service:

Package mail / € 50,00 per month / unique setup fee € 50,00
(businessaddress, mail forwarding once a month within Germany, general fax up to 50 fax/month)

Package mail & phone / € 100,00 per month / unique setup fee € 150,00
(as packaget mail, additional phone number with personal reception monday to friday 11-17.00
up to 30 phone calls a month, additional phone calls will be charbged with 1,00 € per call)

Additional package for seconfd company with same post forwarding / € 28,00 per month
(businessadress, mail forwarding once a month within Germany, general fax up to 50 fax/mont
only in combination with existing or new package mail)

Additional mail forwarding once a month within Germany / + € 12,00 (EU + € 20,00)

Other services

no other services

Additional costs

The following services are not included in the package price:

- > Forwarding parcels and freight (€ 5,00 per parcel plus postage)
- > mail forwarding per email or fax (0,20 € per page, minimum fee 2,00 € per transmission)
- > Costs due to enforcements of judgements or other investigations
- > Use of workstation.and secretary services

